



REPUBLIC OF KENYA

SELECTION PANEL FOR THE NOMINATION FOR APPOINTMENT OF MEMBERS OF THE NATIONAL GENDER AND EQUALITY COMMISSION (NGEC)

VACANCY ANNOUNCEMENT

INVITATION FOR APPLICATIONS FOR THE POSITION OF TWO (2) MEMBERS OF THE NATIONAL GENDER AND EQUALITY COMMISSION

Pursuant to provisions of Article 59 (1)(2)(4) (5) of the Constitution of Kenya, 2010 and Section 11 (4) of the National Gender and Equality Commission Act, 2012 the Selection Panel invites applications from suitably qualified persons to be considered for nomination for appointment as two (2) Members of the National Gender and Equality Commission (NGEC).

A. Requirements for Appointment

For appointment as a Member of the National Gender and Equality Commission, a person must:

- hold a degree from a university recognized in Kenya;
- have knowledge and at least ten years' experience in matters relating to any of the following fields:-
 - Law;
 - Public Administration;
 - Economics;
 - Gender and Social Development;
 - Human Rights;
 - Management; or
 - Social Sciences
- have had a distinguished career in their respective fields; and
- meet the requirements of Chapter Six of the Constitution of Kenya.

B. Duties and Responsibilities

The Members of the Commission shall ensure that the Commission functions effectively and meets its Constitutional mandate as set out in Section 8 of the National Gender and Equality Commission Act, 2012.

C. Disqualification from Membership

A person shall not be qualified for appointment as a member of the Commission if the person;

- is a member of Parliament or a County Assembly;
 - is a member of the governing body of a political party;
 - is a member of a local authority;
 - has been convicted of a felony;
 - is an undischarged bankrupt; or
 - has been removed from office for contravening the provisions of the Constitution or any other law.
- g) [a] shall cease to apply to a person after two general elections for parliament have been held since the person ceased to hold such office.

D. Terms of Service

A Member of the National Gender and Equality Commission shall:

- be appointed for a single-term of six years, shall not be eligible for re-appointment and shall serve on a full-time basis;
- not hold any other office or gainful employment whether public or private; and;
- remuneration and benefits will be as set by the Salaries and Remuneration Commission.

E. Mode of application

Candidates may submit manual (hard copy) or electronic (online) applications. All applications should be submitted together with detailed curriculum vitae, copies of academic and professional certificates, national identity card or passport, testimonials and any other relevant supporting documents. Scanned copies of these documents **must** accompany the online application.

- For Manual, applications should be submitted in a sealed envelope clearly marked at the top: **"Application for Member, National Gender and Equality Commission"** and may be delivered physically to **10th Floor, Room 1011, Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes, Harambee House, Harambee Avenue, between 8.00 am and 5.00 pm, Monday to Friday.**
- For online application, applications should be e-mailed to: **selectionpanelngec@psyg.go.ke;**
- Posted applications should be addressed to:

**The Chairperson,
Selection Panel for the Nomination for appointment of Member, National Gender and Equality Commission
P.O. Box 30050 - 00100
NAIROBI**

Important information to note:

- The names of all applicants will appear in the Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes website **www.psyg.go.ke**, Gazette and two (2) daily newspapers.
- Due to the strict timelines, interviews will be conducted from 1st November, 2021. Shortlisted candidates will be informed by telephone and email from 26th October, 2021. Applicants are therefore expected to provide the required contact details.
- All applications should reach the selection panel **on or before Thursday 21st October, 2021, latest by 5.00 p.m. (East African Time).**

Instructions to applicants:

Interested applicants are required to note that shortlisted candidates will be required to present originals of the following documents during the interviews:

- National Identity Card
- Academic and Professional Certificates and transcripts
- Any other supporting documents and testimonials;
- Current clearances from the following bodies:
 - Higher Education Loans Board;
 - Kenya Revenue Authority;
 - A registered Credit Reference Bureau;
 - Directorate of Criminal Investigations (Police Clearance);
 - Self-Declaration Form duly stamped by the Ethics and Anti-Corruption Commission; and
- Recommendation letter from the relevant professional bodies and associations (where applicable).

Canvassing for this position will lead to automatic disqualification.

"Women, minorities, marginalized and persons with disabilities are encouraged to apply".

This information can also be obtained from the Ministry of Public Service, Gender, Senior Citizens Affairs and Special Programmes website **www.psyg.go.ke**

**Arch. Phillip Kungu
Chairperson,
Selection Panel for the nomination for appointment of
Member of the National Gender and Equality Commission
NAIROBI.**